

Client Name

Construction Project Management

Strategic-thinking manager with 15+ years of experience in leading the research, planning, design, and handover of multi-million-dollar hardcore construction projects through integrated dashboard software, including Asana®, Revit®, and JIRA.

Skilled in delivering high-quality value engineering, streamlining project design, and improving effectiveness of contract tendering/management activities to achieve significant cost savings and augment profitability. Adept at managing end-to-end project processes, such as quantity surveying, procurement/supply chain management, valuations/payments, building information modelling, cost/budget controlling, and post-commissioning in line with RIBA plan of work. Track record of developing, coaching, and leading cross-functional to ensure seamless on-site operations. Excel at resolving complex construction issues, overseeing insurance/legal services, and handling claims. Notable success in establishing/managing PMO office, organising strategic decision-making meetings, and aligning company's frameworks with BS and ISO standards.

Areas of Expertise

- Construction Project Management
- Project Scheduling & Reporting
- Procurement & Supply Chain
- Interim Valuations & Payments
- Environmental Assessments
- Quality Assurance & Control
- Quantity Surveying
- Subcontractor Management
- Risk Assessment & Mitigation
- Procurement & Tendering
- Construction Law & Insurance
- Technical Details Design
- Change/Financial Management
- Contract Management & Tendering
- HSE Management
- Cash-Flow, Budget & Cost Control
- Team Development & Leadership
- Conflict Mediation & Resolution

Career Experience

Construction Project Manager, Kish Island Free Zone Organization (KFZO), Kish Island, Iran

2011 - 2021

Prioritised and managed projects throughout the lifecycle ranging from planning, briefing, feasibility studies, concept/technical design, insurance/legal service oversight, and finalisation. Streamlined correspondence with clients, consultants, contractors, stakeholders, and suppliers to ensure swift project delivery. Oversaw key business aspects, including procurement and supply chain to maintain project progress. Administered cashflow and designated budget with keen focus on cost-effectiveness. Conduct root cause analysis to identify risks and execute change initiatives. Managed contracts from tendering to successful completion, while mediating conflict to achieve shared vision. Supervised sites through effective management of subcontracts and involved staff. Delivered leadership to staff on building information models from project conception to completion.

- Promoted to senior management roles, including Senior Quantity Surveyor, Site Engineer, Project Coordinator, Site Manager, and Head of Supervision Department on Executive Affairs.
- Achieved high-level qualifications throughout the tenure to establish recognition as trusted advisor and subject matter expert on construction projects, processes, and activities.

Senior Site Manager, Kish urban Development & Services, Kish Island, Iran

2003 – 2011

Managed key construction activities, such as quantity surveying, estimation, measurement, and quantification. Planned and allocated budgets with emphasis on cost-optimisation. Process invoices, orders, and permits related to construction operations. Oversaw site core elements ranging from procurement, supply chain, and bill of quantities to maintain optimal inventory level. Settled claims by thoroughly reviewing and adapting applicable policies. Led interim valuation, payment, and sign-off procedures to facilitate contractors in terms of finances. Prepared and approved final accounts to provide clear overview on company's financial position. Steered risk analysis and projected lifecycle costs for delivering high-end value engineering.

- Managed four direct reports and 50 indirect reports, comprising engineers and experts for designing, managing, and delivering a broad spectrum of construction projects.

- Researched, designed, and constructed new terminal of Kish International Airport.
- Led the evaluation, planning, and restoration of Kish International Airport's South Runway.

Notable Projects:

Museum, Art Gallery, Cinema and Convention Centre of Kish | Beach Part Resort and Recreational Water Sport Complex of Kish | Kish Island Grand Hospital | Central City Park of Kish Island | 34Km Kish Highway | Kish Hospital | Kish Central Warehouse

Additional Experience

Construction Site Engineer, FKJ Construction Company
Construction Site Technician, Saahat Architecture Consultants Company

Education & Credentials

MSc. Construction Project Management (Merit - Ongoing), University of Westminster, London, UK
Gaining documented experience in construction, as well as corresponding local UK-based academic relationship and credentials.

Master's Degree in Urban Planning (Town Planning), **Institution Name, Location**

BSc. Civil Engineering, University of AU, Tehran, Iran

Licenses & Certifications

Occupation License of Engineering, Islamic Azad University
Project Management Professional, PMI
Effective Implementing of Corrective & Preventive Actions, IMQ Academy
ISO 9001:2008 Internal Auditor Training Course, IMQ Academy
Management Control of Construction & Infrastructure Projects, Iran Industrial Training & Research Centre

Technical Skills

AutoCAD | MSP (Microsoft Project) | Excel, Word, PowerPoints | Revit (BIM) | @Risk | Asana | JIRA

Memberships & Affiliations

RIBA | APM | FIDIC | PMBOK | CIOB | ICE | CITB | RIOB | CSCS